



APPROVED BY BOARD OF DIRECTORS MARCH 17, 2018

Tawas Bay Yacht Club

Board Meeting Minutes

February 3, 2018

Present: J. Princing, N. PRincing, J. Banner, C. Gettel, R. Thwing, D. Larue, J. Olgaard, R. Main

Not Present: Scott, Nice, Zobel

Guests: Roberge, D. Gettel, M. Haglund

Called to order by C. Gettel 10:19 am

Review minutes of January 6, 2018 board meeting. Presented by Secretary J. Princing. Edits proposed by D. Zobel incorporated.

Motion: Approve minutes of the January 6, 2018 Board Meeting as revised.

By: D. Larue Second: N. Princing

Discussion: None

Unanimous vote in favor, motion passes

COMMODORE'S REPORT – C. Gettel.

C. Gettel has been in contact with several new or returning potential members:

Lauren Elizabeth, communicating through facebook and email. Asking about full membership and wants to bring in a sailboat. Vet. Likely new member.

Prichards want to upgrade to full and bring in their boat to the harbor.

Katherine Cusick – formerly a member and would like to rejoin.

Pat and Molly Prichard are considering upgrading to full membership and getting a slip for their boat.

N. Princing and C. Gettel met to go over some things and agreed to work as a team on the house. C. Gettel will take some ownership of the kitchen operation. C. Gettel and N. Princing are meeting today at 1:00 with potential food service provider Matthew Barnett. Matthew is currently doing food service at the Tawas Bay Beach Resort – came highly recommended by Steve Ennis.

The roof repair project will be completed in April.

TREASURER'S REPORT – J. Princing for D. Zobel

See attached report

Board reviewed disbursement schedule on last page of Treasurer's report. Agreed that this report is a valuable addition to the monthly review of club financials.

N. Prancing comment – three Consumers Energy payments – why? – we actually get billed for three different meters (accounts) two accounts for the docks and one for the building.

Ice machine is plugged in with just four bags in it. We should unplug for the winter and lock the key up in the office. This would be a savings on electricity for the offseason. N. Prancing will unplug it today.

R. Thwing asks - what is the status on the POS system? Will request an update from Treasurer D. Zobel.

VICE COMMODORE'S REPORT – N. Prancing

See attached report

Chamber of Commerce has June 21 available for us to host their Business After Hours get together. N. Prancing will confirm that TBYC would like to host that evening.

REAR COMMODORE'S REPORT – J. Banner

Still working on rebuild of docks. J. Banner working with Bill Coberly to get pricing for materials. Will dismantle 43 /44 and plan to have rebuilt by April. Still looking for suppliers for the treated lumber.

SECRETARY'S REPORT– J. Prancing

Current on shipping membership cards, YCA cards,

Harbor renewal letters will go out Monday.

BREEZE went out twice since last meeting.

Facebook continues to be a good contact point for potential new members. Thank you to C. Gettel for keeping Facebook account active.

Considering a proposal to upgrade our website hosting plan to allow for posting video on our site. We could have great drone video of the harbor and boats on the water.

J. Prancing has been doing some testing of an RSVP app called Hobnob. Stay tuned for some more testing. If successful, would like to use this to send invitations to members for events (Commodore's Ball, etc.). Getting RSVPs has always been difficult – this could be a tool that could help. J. Prancing will use the BREEZE to let members know that they will get an invitation through the app (members do not need the app – it works by sending an email invitation with voting buttons to RSVP).

OLD BUSINESS

Transient dockage fees – Jon Banner.

Nothing new for today. Push back to April meeting for board alignment and then something to present to the membership in May.

Long term vision update – R. Main

See attached.

Items are listed that the board has done in the past that we need to track and keep these active as board participation turns over. These long term activities should continue. Page 2 – 12 include ideas for things we should pursue.

Motion: Authorize Rich Main to pursue understanding of our property tax assessment and propose ways to reduce our overall tax bill on behalf of the Board.

By: N. Pringing Second: D. LaRue

Discussion – We have been paying too much taxes. One issue is that the description of our property with Baldwin Township has not changed since the Coast Guard annexed part of our property.

Two steps – engage Baldwin Township, then file the paperwork to the State property tax tribunal in Lansing.

R. Main will engage a third party to help us determine what we think the value of our property is. This will give us a basis for appeal of the assessment by Baldwin Township.

Rich will talk to a bank to see what they would be willing to loan us on the value of the property.

The authorization is for Rich to have some conversations and do fact finding, not to spend any money.

Unanimous vote in favor, motion passes

See rest of the list.

C. Gettel. Change in mentality of the Board setting the expectation that we are taking equal equity in the club and reducing long term cost.

R. Thwing. Record keeping is something that needs to improve, for example the roof issue. We don't know what/when we installed.

R. Main. We should have a long term capital expenditure plan. One for the house and one for the docks.

D. Larue. Document expected lifetime and replacement plan for assets.

Should we include presentation of the capital plans at the general membership meetings?

R. Main – look at number 11. We need to restate the value of our property on our balance sheets so they are accurate. This will require a one-time write-off to get the value of the docks and the building to where they need to be. The asset value should not be what we paid for it, but what we could sell it for today. The docks at the end of their life are actually a liability (we would have to dispose, they have no value) and we currently have them on the balance sheet as an asset.

See attached review of membership history.

Around 1992 we eliminated the associate membership, which was responsible for work project, assessments, etc. We went to a social membership, thinking it would support the restaurant and bar.

Rich recommends we relook at the membership types.

Proposal: see bottom of sheet. Don't accept any new social members, reopen the associate membership that has more of a stake in the club. Offer a deal for current social members to become full boating members. Recommend dropping full dues and increasing social dues. All just recommendations for discussion at this time.

Page 2 – see problems with social memberships.

The social memberships take a lot of the board efforts.

R. Thwing – has viewed social membership as a stepping stone to full. Do we have any data to support this?

R. Main– we would like to give them boating rights – get them in the harbor.

J. Prining – we did collect some data several years ago looking at the spending in the restaurant and bar for the different membership categories. Find this and share with the board.

C. Gettel – labor costs for every Friday and Saturday night are high compared to what we make. There is a lot of overhead to keep the kitchen and bar open.

R. Main- private restaurant model isn't working.

Need to set up a model that doesn't require too much work load on the flag officers.

J. Banner - likes the idea of the associate membership. It gives them a stake in the club and an incentive to participate more.

R. Thwing – this is a good discussion to have. Should get more people involved in a committee.

C. Gettel – involve some of our good social members in the committee to discuss changes.

C. Gettel – for the next meeting please everyone come with ideas for how to increase our long term membership.

Will have to talk about voting rights for the associate members. Payment of full initiation could be a requirement for voting rights.

J. Banner – on R. Main's proposal to limit associate members to 20%: it's good for the club to have a target number.

Junior membership is important. Younger members would use a membership that would allow them to use the harbor, put a boat in.

J. Banner – example of Bay City one design membership and recreational membership.

Need to find a couple social members to help with this discussion.

Rich has a projector screen to propose. 120". Could be used for meeting presentations, movie nights,

RACING

F. Fitus is working on permits for racing.

We got a request from a power boating organization – they are going to be running races off the city and state docks, looking to get our support. Put on the agenda for next month. What are they asking for us to do? We don't know. Maybe we could offer assistance to provide support boats.

C. Gettel will scan the document they sent and share it with the board.

NEW BUSINESS

Clubhouse security – N. Princing

The clubhouse was found a week after our January meeting open. Not sure if that means unlocked or wide open. We need to find a way to make sure the doors and windows are locked when we leave.

Matt H. and JB were the last to leave after the January meeting and they know it was locked. M. Olgaard stops by weekly to check on the club.

R. Thwing – if this does become a problem, we could buy technology for more accountability.

Let's keep an eye on it.

Bereavement policy – do we have one?

C. Gettel sent flowers for Pat Ruhland from the club. We don't have a policy on this, but have sent flowers sometimes in the past on a case by case basis. Leave it up to the commodore's discretion?

N. Princing would like to set some parameters for consistency. Maybe a card with a nice note would be just as effective.

Motion to adjourn the meeting

By: R. Main Seconded: D. Larue

Unanimous vote in favor, motion passed

Adjourned 11:33 am

Recorded by secretary Jennifer Princing

January Financials - Please note:

Balance Sheet – Page 2:

- Regatta funds consolidated into single account. Starting contributions from J22 NA, WJM Lightning, Opti regattas will be documented and archived.
- Separate Harbor Renewal Fund (HRF) checking account established. Old harbor fund checking funds transferred to HRF checking account \$25,283.94. HRF checking, CDs and money market accounts summarized together on balance sheet.
- Clubhouse checking account closed and balance \$1,206.99 transferred to General Fund checking.

Income Statement – Page 3:

- Miscellaneous Expense – \$210.00 payment to Brenda Brugger for damaged tiller.

2017 Taxes, Payroll, Quarterly and Annual Reports - Ken Cook CPA has completed filings and/or payments for 4Q & annual Michigan Sales, Use, and Withholding return, 4Q Michigan Unemployment Insurance, 4Q Federal Form 941, annual Federal Forms 940, W2/W3, and 1099, 1096.

January Disbursement Schedule Review – See attached Page 6. Going forward all disbursements from the previous month will be reported to the Board, including any disbursements completed through electronic transfers/payments. The minutes must reflect that the schedule has been presented to the Board and it was reviewed.

Membership Dues: As of January 31, 2018:

- 111 members renewed: 49 Full, 62 Social ; 4 honorary members
- 4 Dropped – 2 additional since last month (Whipple (F), Hamilton (S)).
- 56 members still unpaid

Dockage

- 25 boats paid/deposit
- 4 boats – check is in the mail
- 8 boats – still awaiting response
- Gregg Whipple will not require a dock – dropped membership, slip

Budget & Audit Committee – Donna Zobel, Jane Olgaard, Cristi Gettel, Yvette Thrush. Yvette has agreed to serve on the committee. She has provided guidance on best practices for the Treasurer, Board and B&A committee, including monthly disbursement review, bank statement/reconciliation review, check signing controls, etc. For the 2018 season Yvette has agreed to review the bank statements and bank reconciliation reports and sign off on the documents for our records.

Harbor Fund Renewal Program Update

1. Harbor Renewal Fund checking account established January 31, 2018.
2. CDs scheduled to transfer into HRF checking account after they mature on February 12, 2018.

3. Letter from Cristi and Jon will be sent in early February to current members with a harbor fund. The letter will update the members on the harbor fund, repayment plan, status of harbor renewal, and the option to donate part or their entire harbor fund to the HRF program.
4. Boating-related income collected since November 1, 2017 has been deposited in the Common Checking General Fund checking. Now that the HRF checking account is in place, these monies will be transferred to the HRF checking account.
5. For ease of accounting, members will be requested to submit a separate payment for boating-related expenses versus house account expenses (restaurant, bar, merchandise, etc.).

02/01/18
Accrual Basis

Tawas Bay Yacht Club
Balance Sheet
As of January 31, 2018

| | <u>Jan 31, 18</u> |
|--|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Common Checking | |
| General Fund | 55,783.02 |
| Initiation Fee Fund | 25,425.81 |
| Regatta Fund | 11,812.79 |
| Playground Fund | 7,954.16 |
| Total Common Checking | <u>100,975.78</u> |
| Harbor Renewal Fund | |
| HRF Checking | 25,283.94 |
| HRF CDs | 116,406.58 |
| HRF Money Market | 18,544.06 |
| Total Harbor Renewal Fund | <u>160,234.58</u> |
| Other Savings | |
| Initiation Fee Money Market | 11,806.60 |
| Total Other Savings | <u>11,806.60</u> |
| Total Checking/Savings | 273,016.96 |
| Accounts Receivable | |
| Accounts Receivable | 36,551.37 |
| Total Accounts Receivable | <u>36,551.37</u> |
| Other Current Assets | |
| Inventory | 7,489.50 |
| Total Other Current Assets | <u>7,489.50</u> |
| Total Current Assets | 317,057.83 |
| Fixed Assets | |
| Harbor Improvements | 233,603.98 |
| Land | 100,000.00 |
| Building & Equipment | 119,218.35 |
| Total Fixed Assets | <u>452,822.33</u> |
| Other Assets | |
| Harbor Renewal Deposits | 14,000.00 |
| Total Other Assets | <u>14,000.00</u> |
| TOTAL ASSETS | <u><u>783,880.16</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| Sales Tax Payable | 0.93 |
| Total Other Current Liabilities | <u>0.93</u> |
| Total Current Liabilities | 0.93 |
| Long Term Liabilities | |
| Members Non-Int Note Payable | 104,007.57 |
| Total Long Term Liabilities | <u>104,007.57</u> |
| Total Liabilities | 104,008.50 |

| | |
|---------------------------------------|---------------------------------|
| Equity | |
| Fund Balance | 609,635.47 |
| Net Income | <u>70,236.19</u> |
| Total Equity | <u>679,871.66</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>783,880.16</u></u> |

8:29 AM
02/01/18
Accrual Basis

Tawas Bay Yacht Club
Income Statement
January 2018

| | Jan 18 | Nov '17 - Jan 18 |
|-------------------------------------|-----------|------------------|
| Ordinary Income/Expense | | |
| Income | | |
| Membership Fees | | |
| Dues/Full Member | -600.00 | 18,900.00 |
| Dues/Social Member | 0.00 | 12,875.00 |
| Initiation Fees | 0.00 | 800.00 |
| Total Membership Fees | -600.00 | 32,575.00 |
| Boating Related Income | | |
| Dockage Seasonal | -2,609.71 | 49,799.00 |
| Dockage Utility | -50.00 | 1,900.00 |
| 5% Dock Discount | -1,562.25 | -1,562.25 |
| Overnight Dockage | 340.00 | 0.00 |
| Winter Maintenance & Utilities | -50.00 | 600.00 |
| Harbor Expense | 0.00 | -2,200.00 |
| Total Boating Related Income | -3,931.96 | 48,536.75 |
| Merchandise | | |
| Merchandise Sales | 15.57 | 15.57 |
| Merchandise Cost of Goods | 0.00 | -462.60 |
| Total Merchandise | 15.57 | -447.03 |
| Restaurant | | |
| Food Service | 0.00 | 412.04 |
| Food Cost of Goods | 0.00 | -272.16 |
| Total Restaurant | 0.00 | 139.88 |
| Bar | | |
| Bar Sales | 0.00 | 177.00 |
| Bar Wages | 0.00 | -136.00 |
| Bar Payroll Taxes | 0.00 | -18.95 |
| Total Bar | 0.00 | 22.05 |
| Total Income | -4,516.39 | 80,826.65 |
| Gross Profit | -4,516.39 | 80,826.65 |
| Expense | | |
| Accounting | 708.50 | 708.50 |
| Advertising and Promotion | 0.00 | 40.00 |
| Bottomlands Lease | 0.00 | 5,741.00 |
| Credit Card Fees | 53.87 | 61.77 |
| Dock Expenses | 0.00 | 850.00 |
| Dues and Subscriptions | 0.00 | 790.00 |
| Grounds Maintenance | 150.00 | 350.00 |
| Miscellaneous | 210.00 | 210.00 |
| Opti Regatta Expense | 0.00 | 121.96 |
| Telephone | 69.23 | 207.51 |
| Utilities - Cable TV/Internet | 94.43 | 188.86 |
| Utilities - Electric | 205.24 | 661.04 |
| Utilities - Gas | 131.62 | 308.98 |
| Utilities - Waste Disposal | 28.00 | 324.00 |
| Utilities - Water | 0.00 | 144.90 |
| Total Expense | 1,650.89 | 10,708.52 |
| Net Ordinary Income | -6,167.28 | 70,118.13 |

| | | |
|---------------------------|-------------------------|-------------------------|
| Other Income | | |
| Dividend Income | 51.95 | 51.95 |
| Interest Income | 58.64 | 58.64 |
| Other Income | 0.00 | 7.47 |
| Total Other Income | <u>110.59</u> | <u>118.06</u> |
| Net Other Income | <u>110.59</u> | <u>118.06</u> |
| Net Income | <u><u>-6,056.69</u></u> | <u><u>70,236.19</u></u> |

02/01/18
Accrual Basis

Tawas Bay Yacht Club

Income Statement Budget vs. Actual - Jan 2018

November 2017 through January 2018

| | Nov '17 - Jan 18 | Budget | \$ Over Budget |
|-------------------------------------|------------------|------------|----------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Membership Fees | | | |
| Dues/Full Member | 18,900.00 | 19,500.00 | (600.00) |
| Dues/Social Member | 12,875.00 | 11,500.00 | 1,375.00 |
| Initiation Fees | 800.00 | 3,200.00 | (2,400.00) |
| Minimum House Fee | 0.00 | 2,500.00 | (2,500.00) |
| Work Detail | 0.00 | 2,000.00 | (2,000.00) |
| Total Membership Fees | 32,575.00 | 38,700.00 | (6,125.00) |
| Boating Related Income | | | |
| Dockage Seasonal | 49,799.00 | 40,000.00 | 9,799.00 |
| Dockage Utility | 1,900.00 | 2,000.00 | (100.00) |
| 5% Dock Discount | (1,562.25) | | |
| Dry Sail | 0.00 | 4,000.00 | (4,000.00) |
| Winter Maintenance & Utilities | 600.00 | 850.00 | (250.00) |
| Harbor Expense | (2,200.00) | (4,800.00) | 2,600.00 |
| Total Boating Related Income | 48,536.75 | 42,050.00 | 6,486.75 |
| Merchandise | | | |
| Merchandise Sales | 15.57 | 5,400.00 | (5,384.43) |
| Merchandise Cost of Goods | (462.60) | (4,800.00) | 4,337.40 |
| Total Merchandise | (447.03) | 600.00 | (1,047.03) |
| Racing | | | |
| Racing Income | 0.00 | 1,800.00 | (1,800.00) |
| Racing Expense | 0.00 | (1,200.00) | 1,200.00 |
| Total Racing | 0.00 | 600.00 | (600.00) |
| Restaurant | | | |
| Food Service | 412.04 | 1,250.00 | (837.96) |
| Food Cost of Goods | (272.16) | | |
| Total Restaurant | 139.88 | 1,250.00 | (1,110.12) |
| Bar | | | |
| Bar Sales | 177.00 | 1,250.00 | (1,073.00) |
| Bar Wages | (136.00) | | |
| Bar Payroll Taxes | (18.95) | | |
| Total Bar | 22.05 | 1,250.00 | (1,227.95) |
| Total Income | 80,826.65 | 84,450.00 | (3,623.35) |
| Gross Profit | 80,826.65 | 84,450.00 | (3,623.35) |
| Expense | | | |
| Accounting | 708.50 | 3,000.00 | (2,291.50) |
| Advertising and Promotion | 40.00 | 500.00 | (460.00) |
| Bottomlands Lease | 5,741.00 | 7,550.00 | (1,809.00) |
| Building Cleaning | 0.00 | 3,750.00 | (3,750.00) |
| Building Repair & Maintenance | 0.00 | 4,050.00 | (4,050.00) |
| Credit Card Fees | 61.77 | 150.00 | (88.23) |
| Dock Expenses | 850.00 | 3,700.00 | (2,850.00) |
| Dues and Subscriptions | 790.00 | 900.00 | (110.00) |
| Entertainment | 0.00 | 2,200.00 | (2,200.00) |
| Grounds Maintenance | 350.00 | 4,000.00 | (3,650.00) |
| House Supplies | 0.00 | 750.00 | (750.00) |
| Insurance | 0.00 | 10,000.00 | (10,000.00) |
| Kids Program | 0.00 | 500.00 | (500.00) |
| Kitchen & Bar Equipment | 0.00 | 300.00 | (300.00) |
| Taxes - Property | 0.00 | 11,500.00 | (11,500.00) |
| Miscellaneous | 210.00 | 0.00 | 210.00 |
| Office Expenses | 0.00 | 1,800.00 | (1,800.00) |
| Opti Regatta Expense | 121.96 | 0.00 | 121.96 |
| Postage | 0.00 | 500.00 | (500.00) |
| Secretary Expense | 0.00 | 1,000.00 | (1,000.00) |

02/01/18
Accrual Basis

Tawas Bay Yacht Club
Income Statement Budget vs. Actual - Jan 2018
November 2017 through January 2018

| | Nov '17 - Jan 18 | Budget | \$ Over Budget |
|--------------------------------|------------------|--------------------|--------------------|
| Treasurer Expense | 0.00 | 500.00 | (500.00) |
| Telephone | 207.51 | 840.00 | (632.49) |
| Utilities - Cable TV/Internet | 188.86 | 1,660.00 | (1,471.14) |
| Utilities - Electric | 661.04 | 3,850.00 | (3,188.96) |
| Utilities - Gas | 308.98 | 1,800.00 | (1,491.02) |
| Utilities - Waste Disposal | 324.00 | 950.00 | (626.00) |
| Utilities - Water | 144.90 | 1,300.00 | (1,155.10) |
| Spec. Proj-POS System | 0.00 | 4,000.00 | (4,000.00) |
| Spec. Proj-Dumpster, Mast Rack | 0.00 | 2,000.00 | (2,000.00) |
| Total Expense | 10,708.52 | 73,050.00 | (62,341.48) |
| Net Ordinary Income | 70,118.13 | 11,400.00 | 58,718.13 |
| Other Income/Expense | | | |
| Other Income | | | |
| Dividend Income | 51.95 | 150.00 | (98.05) |
| Interest Income | 58.64 | 150.00 | (91.36) |
| Other Income | 7.47 | 0.00 | 7.47 |
| Total Other Income | 118.06 | 300.00 | (181.94) |
| Other Expense | | | |
| Harbor Renewal Fund Trans Out | 0.00 | 11,700.00 | (11,700.00) |
| Total Other Expense | 0.00 | 11,700.00 | (11,700.00) |
| Net Other Income | 118.06 | (11,400.00) | 11,518.06 |
| Net Income | 70,236.19 | 0.00 | 70,236.19 |

01/31/18

Tawas Bay Yacht Club
Check Detail - Common Checking
January 2018

| Type | Date | Num | Name | Memo | Account | Paid Amo... |
|-----------------|-----------|---------------|---------------------------|--|-------------------------------|-------------|
| Bill Pmt -Check | 1/2/2018 | 010218-EFT | Spectrum Charter | 8245 12 804 0007319 | General Fund | |
| Bill | 1/2/2018 | 0007319121117 | | | Utilities - Cable TV/Internet | -94.43 |
| TOTAL | | | | | | -94.43 |
| Check | 1/3/2018 | 100140 | 3 Season's Lawn Care, ... | Invoice 4733 | General Fund | |
| | | | | Invoice 4733 Fall Clean Up | Grounds Maintenance | -150.00 |
| TOTAL | | | | | | -150.00 |
| Check | 1/11/2018 | 100144 | Brugger, Brenda | Reimbursement for tiller that was damaged during Au... | General Fund | |
| | | | | Reimbursement for tiller that was damaged during August... | Miscellaneous | -210.00 |
| TOTAL | | | | | | -210.00 |
| Check | 1/12/2018 | 100143 | Sunrise Disposal | C100667 Gravity bar installation, rental | General Fund | |
| | | | | Gravity bar installation, rental | Utilities - Waste Disposal | -28.00 |
| TOTAL | | | | | | -28.00 |
| Check | 1/26/2018 | 012618-EFT | DTE Energy | 910021468913 | General Fund | |
| | | | | 910021468913 | Utilities - Gas | -131.62 |
| TOTAL | | | | | | -131.62 |
| Check | 1/26/2018 | 100145 | Averill Accounting | Invoice 10966 | General Fund | |
| | | | | Initial setup and review of Quickbooks, payroll and sales t... | Accounting | -708.50 |
| TOTAL | | | | | | -708.50 |
| Check | 1/26/2018 | 012618-EFT2 | AT&T Mobility | 287276774413 | General Fund | |
| | | | | 287276774413 | Telephone | -89.23 |
| TOTAL | | | | | | -89.23 |
| Check | 1/29/2018 | 012918-EFT | Consumers Energy | Account ending 3540 | General Fund | |
| | | | | Account ending 3540 | Utilities - Electric | -51.43 |

VICE-COMMODORES REPORT - February 3, 2018 – Nancy Princing

Cristi and I will be interviewing a cook following the meeting on Saturday.

Working on a date with the Tawas Bay Chamber for Business After Hours for June or August. That is held the third Thursday of each month.

The Club was found open on January 14th. Roche Blanchard was checking on his boat and decided to check the doors on the house. He found the main door open. He checked the building, finding nothing unusual he secured the Club house and notified the treasurer who notified the Flag Officers. Thanks to Roche for checking and to Matt Haglund who made a trip to the Clubhouse during the next week to again make sure all was secure. He affirmed. We all need to be diligent in maintaining the security of the property. The secretary will send out a reminder in the Breeze to members visiting the Club to make sure all doors are secured and the heat is turned down to 60 degrees as they leave the Clubhouse.

Spoke with Chris Princing who has volunteered to make additional bookcases for the quiet room. The suggestions of having wheels on them for moving in the winter time will add to the cost of the bookcases. He will get back to me when he has completed his research on the cost.